

RESUME

G. RAJYALAKSHMI,
D.NO:10-5-35,Email: 2014rajyalakshmi@gmail.com
Arundelpet,
Narasaraopet,
Guntur.

Phone No : 9701241002

CAREER OBJECTIVE:

To be affiliated with an Enterprise where my education and technical abilities will lead to a responsible position and mutual benefits.

EDUCATIONAL DETAILS:

Sl. No	UNIVERSITY/BOARD	COURSE/SPECIALIZATION	YEAR OF PASSING	PERCENTAGE OF MARKS
1	Krishna University	MBA (FM, MRK)	2013	75%
2	Acharya Nagarjuna University	Degree (B.Com Computers)	2010	65%
3	Board Of Intermediate	Intermediate Board of Andhra Pradesh	2008	67%
4	SSC	SSC	2005	67%

Project Title: WORKING CAPITAL MANAGEMENT.

Place where the project has done: TIRUMALA MILK PRODUCTS PVT LTD, NARASARAOPET.

Object of the project: To study the adequacy of working capital in organization.

Project Description:

Working capital refers to that part of the firm's capital which is required for financing short term or current inventory. Every firm required working capital for its day transactions such as purchasing raw material, for meeting salaries, wages, rents, rates, advertising etc., This Project has been developed on the consideration of demand and need of financial support to the firm.

TECHNICAL SKILLS:

SAP	FI
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SAP Skills

Financial Accounting:

- Creation of G/L Masters, Cash Journals, House banks and Maintaining Field Status Variant and Posting Keys
- Defining Fiscal year variant, Posting periods, Tolerance groups, Document types and number ranges
- Defining Interest Calculation Types, Defining Reference interest rates, Assigning Accounts for Automatic Posting for Interest Calculations.
- Settings for foreign currency valuation (fluctuations in exchange rates)
- Creation of Customer/Vendor Accounts Groups, Number Ranges, and Customer/ Vendor Masters Creation
- Configuring Automatic Payment Program and Dunning for Vendors/Customers

STRENGTHS

Result oriented, Analytical, Team Spirit, Positive Relationship, Self-confidence & Hard Work.

Achievement:

- Ratified by JNTUK from Narasaraopeta Institute of Technology 2015.
- Ratified by JNTUH from MREM 2019

Work experience:

Worked as an Assistant Professor in Narasaraopeta Institute of Technology, Narasaraopet from 2014 to 2018 may 2nd.

Working as an Assistant Professor in MREM, KISTAPUR, MEDCHAL FROM 2019 TO TILL NOW

Publication:

- Published paper in NATIONAL SEMINOR ON RURAL MARKETING AND RURAL CONSUMERISM sponsored by APSCHE, Hyderabad ISSN: 978-93- 85100-18- 5. In the year 2015
- Published paper in NATIONAL SEMINOR ON IMPROVEMENTS IN HUMAN POVERTY ACROSS IN INDIA. Sponsored by ugc national seminar 2016.
- Published paper in INTERNATIONAL SEMINOR ON HR CHALLENGES IN BPO INDUSTRY sponsored by AIJRRR, ISSN: 2456-205X (ONLINE). 2016.

FDP PROGRAMME:

- I have participated in faculty development programme at Narasaraopeta Engineering College conducted by BRITISH COUNCIL (ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION) on TEACHER TRAINING PROGRAMME (under English communication skills project) during 19 June to 7th July 2017.

- I have participated in faculty development programme at INTERNATIONAL BUSINESS SCHOOL (ICFAI business school) - July 2017
- I have participated in faculty development programme at Narasaraopeta institute of technology conducted by National institute of technical teachers training and research (ministry of human resource development government of India) –july2017

PERSONAL DETAIL:

- Name : Gunji. Rajyalakshmi,
- Father's Name : G.Durga vara prasada rao,
- Date of Birth : 12th April 1990
- Gender : Female
- Marital Status : Unmarried
- Nationality : Indian
- Interests and Hobbies : Cooking, Collecting Indian coin
- Languages Known : Telugu & English.
- EMAIL ID : 2014rajyalakshmi@gmail.com
- Present address : G. RAJYALAKSHMI,

Durga Nagar Colony

Ameerpet,

Hyderabad,
Telangana 500082

Declaration:

I hereby declare that the above information is true to my knowledge.

Date:

Place:

G.RAJYALAKSHMI