

## CURRICULUM VITAE

**Bitra Rajesh**  
**S/O B.Ganapathi rao**  
**H.No:-Radha DEVI APPARTMENT**  
**Phase 1, Flat no 405**  
**Ramanthapur**  
**Mobile No: 8790157316**  
**Hyderabad (DT) 500013**

**E.mail-id: rajeshbitra8@gmail.com**

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### CAREER OBJECTIVE: -

To secure a responsible career opportunity, where I can fully utilize my training, human resource and management skills, while making a significant contribution to the success of my employer.

### EDUCATIONAL QUALIFICATION:-

- M.B.A (Finance & Marketing) From Holy Mother P.G. College Hyderabad Osmania University 2011-2013.
- Bachelor of Commerce (B.com) appeared 2008-2011 From Omega degree college Hyderabad Osmania university.
- Higher Secondary Certificate (Standard 12): Appeared In 2005-2007 From Sri Chaitanya Jr College at Hyderabad which is applied to The Board of Intermediate Education.
- Secondary School Certificate (Standard): Appeared In 2005 From St. Marys English medium high school Kankipadu Vijayawada.

### PERSONAL SKILLS: -

- Comprehensive Problem Solving Abilities.
- Excellent Written Communication Skills.
- Ability To Deal With People Diplomatically.
- Willingness To Learn & Take Up Responsibilities.
- Able To Work Efficiently In a Group As Well As an Individual.

**TECHNICAL EXPOSURE:**

**Operating Systems Known:** Windows XP, 2000, 2003, 2007

**Packages Known:** MS-Office, MS-Outlook, MS-Excel.

**EXPERIENCE:-**

**Worked in Axis bank as a Business Development Executive from Oct 3<sup>rd</sup> 2015 to March 31<sup>st</sup> 2016.**

**Worked in Pooja Marketing as a Accountant from May 1<sup>st</sup> 2016 to January 16<sup>th</sup> 2018.**

**Worked in Collaborate Solutions Pvt Ltd as a Payments dept From January 17<sup>th</sup> 2018 to July 31<sup>st</sup> 2018.**

**Worked in I Process Solutions Pvt ltd as a Sr.Executive From September 25<sup>th</sup> 2018 to December 16<sup>th</sup> 2018.**

**PERSONAL DETAILS: -**

- ❖ FULL NAME : B.Rajesh
- ❖ FATHER NAME : B.Ganapathi Rao
- ❖ DATE OF BIRTH : 14-07-1989
- ❖ MARTIAL STATUS : Married
- ❖ LANGUAGE KNOWN : Telugu, Hindi, English.

**DECLARATION:-**

I here by declare that all the above details are fare to the list of my knowledge. I assure you that; I will give my best and live up to your expectations.

Date: -

Place: -Hyderabad,

(B.RAJESH)